



Norfolk Open Studios  
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### School's Terms and Conditions

1. Norfolk Open Studios does not guarantee that every participating school will have an image in all the publicity produced.
2. Norfolk Open Studios reserves the right to edit text supplied for use in promoting the scheme.
3. In the event of applications received exceeding the space available in the NOS brochure, we reserve the right to select schools on a first-come/first-served basis.
4. All schools must ensure that their exhibition is open on the days and times that are published in the NOS brochure and website.
5. All schools are responsible for their own insurance cover including public liability. Each school has a responsibility to ensure the safety of their visitors. Norfolk Open Studios does not accept any liability for visitor safety.
6. Schools are responsible for the insurance of art work in their exhibition at all times.
7. Whilst every effort will be made to ensure the accuracy of information included in the NOS brochure/website, NOS cannot be held responsible for any omissions or mistakes which occur.
8. Norfolk Open Studios has no responsibility for or liability from any business that may ensue from each school's participation in Norfolk Open Studios.
9. All schools agree to ensure their school or exhibition venue is well presented, safe and welcoming to all visitors and/or members of the public, including the use of good, clear exterior and interior signage and directions (particularly on the roadside if the school/venue is difficult to find).
10. Images supplied with completed NOS School application forms must be of appropriate quality for inclusion in the NOS brochure.
11. Each school is responsible for ensuring that any images of pupils submitted as part of their NOS application have appropriate image permissions for publication in the NOS brochure, website and social media.
12. **Cancellation policy** – if a school decides to withdraw from NOS after 24 January 2020, we cannot guarantee that we will be able to remove the school's listing from the NOS brochure before it is published.
13. All schools must include the official NOS logo in any print/maps that are produced (this will be sent to all participating schools in the marketing pack in March).